



# Rancho Alegre 2017 Application for Refund

## REFUND POLICY:

**Refunds:** Prior to May 15<sup>th</sup>, all fees except deposits may be fully refunded. After May 15<sup>th</sup>, the initial \$100 per person is no longer refundable. After June 15<sup>th</sup>, the first \$200 per person is no longer available. Camp management rely on your attendance projections to plan for camp. They are purchasing supplies, hiring staff, and contracting with vendors to prepare for camp. They are spending camp money long before you arrive at camp. Fees are non-refundable because they have already been spent or committed long before camp begins. Final payments **are refundable** within 2 weeks prior to camp **only** for these reasons: Illness of Scout, Family relocation, Illness/death in family. This policy does not prevent fees being transferred from the non-attending individual to another Scout or Leader.

Refunds will only be made to the individual or unit making the payments. In the case of unit collection and payment of fees, it is the unit's responsibility to make the reimbursement to the scout and his family

Refund request must be made in writing using this form.

**NO REFUNDS AFTER CAMP BEGINS.**

Non attending individual: \_\_\_\_\_

Please describe circumstances for the refund:

***I have read the Rancho Alegre policy for Refunds and agree to their terms in making this application for refund.***

Date of application: \_\_\_\_\_

Name and Title of Person and Title Making Request for Refund:

\_\_\_\_\_ Contact phone or email: \_\_\_\_\_

Signature: \_\_\_\_\_

**Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Refund Check processed:** \_\_\_\_\_ **No.:** \_\_\_\_\_ **Date:** \_\_\_\_\_

